

**SAN PATRICIO MUNICIPAL WATER DISTRICT
MEETING MINUTES
March 12, 2024**

Vice-President Thomas Bridges called the meeting of the Board of Directors of San Patricio Municipal Water District to order at 2:15 p.m. with the following members and officers present:

**Thomas Bridges, Vice-President
Mark Evans, Director
Doil Kellar, Director
Alan Miller, Director
Larry Kalich, Director
Brian Williams, Manager
Rebecca Klaevemann, Secretary/Treasurer
Karen Ivey, Assistant Secretary**

Also present were Mallory Lightsey, District Engineer, and Cliff Ezell, HR Manager.

Pledge of allegiance to United States flag and the Texas flag.

Pledge of Allegiance to the American flag and the Texas Pledge was led by Vice-President Thomas Bridges.

Public Comment. No public comment.

1. Minutes of Meeting February 13, 2024. A motion was made and seconded to approve the minutes of February 13 2024. Motion carried unanimously.

Mallory Lightsey arrived at the meeting at 2:20 p.m.

2. Certification of Unopposed Candidates for the San Patricio Municipal Water District. Certificación de candidatos sin oposición para el Distrito Municipal de Aguas de San Patricio. Secretary/Treasurer Rebecca Klaevemann presented the Certification of Unopposed Candidates for the San Patricio Municipal Water District to Vice-President Thomas Bridges. A motion was made and seconded to accept the:

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR THE SAN PATRICIO MUNICIPAL WATER DISTRICT
CERTIFICACIÓN DE CONDIDATOS ÚNICOS PARA EL DISTRITO DE AGUA DE SAN PATRICIO**

TO: PRESIDING OFFICER OF GOVERNING BODY

AL: PRESIDENTE DE LA ENTIDAD GOBERNANTE

As the Authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el mayo 4, 2024.

List Offices and names of candidates:

Lista de cargos y nombres de las candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
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Aransas Pass Director Cuidad de Aransas Pass Director	Doil Kellar, Jr.
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Portland Director Cuidad de Portland Director	Thomas Bridges
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Ingleside Director Cuidad de Ingleside Director	Troy Mircovich
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Motion carried unanimously.

3. Order of Cancellation. Orden de cancelación. Discussion by Board and staff. A motion was made and seconded to approve:

ORDER OF CANCELLATION

ORDEN DE CANCELACIÓN

The San Patricio Municipal Water District hereby cancels the election scheduled to be held on May 4, 2024 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Distrito Municipal de Agua de San Patricio por la presente cancela la elección que, de lo contrario, se hubiera celebrado el mayo 4, 2024 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

<u>Candidate (Candidato)</u>	<u>Office Sought (Cargo al que presenta candidature)</u>
Doil Kellar, Jr.	Aransas Pass Director (Cuidad de Aransas Pass Director)
Thomas Bridges	Portland Director (Cuidad de Portland Director)
Troy Mircovich	Ingleside Director (Cuidad de Ingleside Director)

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Motion carried unanimously.

4. Open Gov/Vertosoft Quote for first year implementation and 3 years annual cost for Cartegraph Asset

Management Software. Discussion by Board and staff. A motion was made and seconded to approve the Open Gov/Vertosoft quote for implementation and first year annual cost for Cartegraph asset management software in the amount of \$77,793.00. Motion carried unanimously.

5. Director's Per Diems/ Director's Personal Email. Discussion by Board and staff. A motion was made and seconded to approve increasing the Board of Director's fees from \$150 per day to \$221 per day in accordance with the Texas Ethics Commission allowed per diems, with a maximum amount of total per diem per year of \$7,200. Motion carried unanimously.

Under Director's personal email there was discussion by Board and staff. This item was informational and no action was require

6. Purchasing Policy/Bidding Procedures. Discussion by Board and staff. A motion was made and seconded to approve the revisions to the District's Purchasing Policy as presented. Motion carried unanimously.

7. The City of Corpus Christi Water Discharge Permit (TCEQ Permit No. WQ0005289000) for the Inner Harbor Desalination Plant. Discussion by Board and staff. A motion was made and seconded to approve:

RESOLUTION

WHEREAS, the City of Corpus Christi submitted a water discharge permit application to the Texas Commission of Environmental Quality in order to operate a seawater desalination facility to be located on the Inner Harbor in Corpus Christi;

WHEREAS, the City seeks to discharge up to 34,300,000 gallons per day (gpd) for the initial phase and 51,500,000 gpd for the final phase via Outfall 001 for the proposed Inner Harbor seawater desalination plant;

WHEREAS, the Texas Commission on Environmental Quality has considered this application and has accordingly prepared draft discharge permit number WQ0005289000;

WHEREAS, the Texas Commission on Environmental Quality seeks written public comment on this draft permit and will also hold a public meeting on this draft permit on April 18, 2024;

WHEREAS, the San Patricio Municipal Water District, established in 1951 by the by the Texas Legislature (52nd session), receives its water supply from the City of Corpus Christi which acts as the regional developer and provider of water;

WHEREAS, the San Patricio Municipal Water District supplies potable water to nine municipalities (Aransas Pass, Gregory, Ingleside, Ingleside on the Bay, Odem, Portland, Rockport/Fulton, Taft, and jointly with City of Corpus Christi, Port Aransas) in three counties (San

Patricio, Aransas and Nueces) which is used to meet the residential and commercial needs of customers in these municipal areas;

WHEREAS, the San Patricio Municipal Water District, also supplies potable water to Rincon Water Supply Corporation and Seaboard Water Supply Corporation;

WHEREAS, the San Patricio Municipal Water District, also supplies industrial process and untreated water to San Patricio industrial customers, which is critical to the economic viability of San Patricio County and the people living in it;

WHEREAS, the Board of Directors of the San Patricio Municipal Water District is a seven member elected body with its members representing distinct geographic areas of San Patricio and Aransas County that roughly correspond with the municipalities served within and one appointed member that has historically represented industry;

WHEREAS, securing new water supplies that are sustainable, responsible, affordable and drought resistant is critical to the future of this region in order to meet the needs of its current customers and allow for additional potable water to serve residential and commercial needs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN PATRICIO MUNICIPAL WATER DISTRICT:

SECTION 1. The District supports all viable alternate water sources including, but not limited to this source, supported by the City of Corpus Christi’s application and the corresponding draft permit number WQ0005289000 prepared by the Texas Commission on Environmental Quality and requests that this resolution be presented in writing and during the formal comment period at the April 18, 2024 public meeting on the draft permit.

SECTION 2. The District further appreciates the work of the Texas Commission on Environmental Quality and the City of Corpus Christi and stands ready to continue active participation in the efforts to enhance the water supply for this region.
Motion carried unanimously.

8. Employee Compensation Review. Discussion by Board and staff. A motion was made and seconded to approve the proposed pay adjustments for the six employees as presented by Cliff Ezell, Human Resource Manager. Motion carried unanimously.

9. Regional Water. Discussion by Board and staff.

11. Manager’s Reports

a. Management Reports

- i. **Water Supply & Demand**
- ii. **Infrastructure & Facilities**
- iii. **Municipal & Industrial Development**
- iv. **Personnel**

b. Financial Reports.

10. Economic Development. Vice-President Thomas Bridges called the meeting into executive session at 3:49 p.m. pursuant to Texas Government Code, Section 551.087 Economic Development for item 10 Economic Development. The meeting returned to regular session at 4:38 p.m. and no action was taken on item 10 economic development.

12. Adjourn at 4:38 p.m.

Karen Ivey, Assistant Secretary

Thomas Bridges, Vice-President